

**International Corporate Accountability Roundtable (ICAR)  
Legal and Policy Extern  
Spring 2025, Remote**

**Position Description**

The International Corporate Accountability Roundtable (ICAR) is a coalition of 40+ member and partner organizations committed to ending corporate abuse of people and the planet. We advocate for real protections and strong enforcement of the law to protect the public by enacting reasonable safeguards against corporate abuse, protecting those who speak out against corporate wrongdoing, and combating the rise of the corporate state. ICAR is fiscally sponsored by Tides Center.

ICAR seeks a bright and dedicated law student to work during Spring 2025 remotely as part time (15 hours/week) externs on a number of corporate accountability and human rights initiatives, for a minimum of 11 weeks.

The extern will assist with ongoing ICAR work on various topics, including but not limited to:

- Addressing and preventing undue corporate influence over our federal agencies and other public bodies;
- Combatting Strategic Lawsuits Against Public Participation (SLAPPs); and
- Researching, drafting, and advocating for legislation to prevent corporate human rights abuses.

The Legal and Policy Extern is responsible for supporting the work of ICAR's legal staff. Externship tasks include conducting legal research and writing in support of the above work streams, developing and drafting blog posts, researching pending legislation and regulatory comment periods related to corporate accountability, producing case summaries of corporate accountability-related litigation, and drafting minutes from meetings as required.

As ICAR's Externship program is structured to provide an educational environment for students in partnership with a law school externship program. Externs work under the close supervision of ICAR's legal staff who provide feedback on the externs' work product and who hold regular check-ins with the externs.

**Qualifications**

- Current JD student or LLM student;
- Demonstrated commitment to / interest in corporate accountability and human rights;
- Excellent legal research and writing skills;
- Familiarity with international law and foreign law research;
- Familiarity with international and regional human rights treaties, the UN system, and international legal

frameworks relevant to corporate accountability, including the UN Guiding Principles on Business and Human Rights;

- High level of attention to detail;
- Skilled in converting citations into Bluebook format;
- Strong computer skills, including proficiency with Microsoft Office applications, Google applications, and Dropbox;
- Self-motivated;
- Works well in an informal, team-oriented environment;
- Experience working in a multicultural setting; and
- Fluency in English required.

*During Fall and Spring semesters, ICAR is only able to accept externs who are receiving class credit for the internship.*

### **To Apply**

ICAR is accepting applications until **Friday, November 1, 2024**.

Please send a cover letter, resume, and short writing sample (5 pages or less) to [apply@icar.ngo](mailto:apply@icar.ngo). **Please use “Application: Spring 2025 Legal & Policy Extern” as your subject line.**

*ICAR a project of Tides Center, is an equal opportunity employer. We strongly encourage and seek applications from women, people of color, and bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, veteran status, or medical condition including acquired immune deficiency syndrome (AIDS) and AIDS - related conditions. Reasonable accommodation will be made so that qualified disabled applicants may participate in the application process. Please advise in writing of special needs at the time of application.*