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**ICAR MEMBERSHIP INFORMATION AND APPLICATION FORM**

**What is ICAR?**The International Corporate Accountability Roundtable (ICAR) is a 40+ member coalition that harnesses the collective power of progressive organizations to push governments to create and enforce rules over corporations that promote human rights and reduce inequality.

ICAR builds power to achieve our mission through working with leading progressive

organizations. ICAR maintains an independent status from members, and its views, opinions,

and positions do not necessarily reflect or represent the views of member organizations.

Members of ICAR are composed of progressive organizations with missions to address human

rights, inequality, and corporate accountability.  
  
**ICAR** **Mission Statement**Our mission is to end corporate abuse of people and the planet. We advocate for real protections and strong enforcement of the law to protect the public by enacting reasonable safeguards against corporate abuse, protecting those who speak out against corporate wrongdoing, and combating the rise of the corporate state.

**ICAR Vision:**

* Societies thrive when governments have the resources and independence to protect human rights against the threats of disproportionate power, access, and money.
* Societies thrive when we have a rights-based economy, where responsible corporate citizenship is enshrined in law, and where rule-breakers are held accountable.
* Societies thrive when people tell the truth and work together.

**ICAR Values:**

* + **People First:** We prioritize the needs and the overall well-being of our team members.
  + **Diversity, Equity and Inclusion:** We embrace and celebrate our differences and take an intersectional approach to issues of justice and equity.
  + **Centering Impacted Communities:** We strive to ensure that those affected by business activities have a key place at the table in decision making and stand as the driving force behind our work.
  + **Working in Coalition:** We believe we are stronger together. We value our members and partners and strive to integrate the priorities of the corporate accountability community into our collective work and aim to create a space where collaboration and mutual support can flourish.
  + **Accountability:** We hold each other accountable to our individual and collective commitments.

**Member Eligibility Criteria**

In order for an organization to be eligible for ICAR membership, the applicant must meet the following organizational criteria:

* The applicant must be a non-governmental, not-for-profit organization.[[1]](#footnote-1)
* The applicant must be committed to furthering corporate accountability and engage in related work.[[2]](#footnote-2)
* ICAR seeks to include representation from around the world, so we encourage applications from organizations doing work wherever businesses operate.

**Members must also commit to the following values and norms of collaboration:**

* Members agree with and commit to advancing the mission, vision, and values of ICAR.
* Members commit to making a good faith effort to regularly participate in activities that further the aims of ICAR’s initiatives.[[3]](#footnote-3) These may include:
  + Participating in the ICAR Annual Meeting[[4]](#footnote-4)
  + Signing on to joint advocacy letters and statements from ICAR and its members where relevant
  + Amplifying the coalition’s messaging and work through their networks, including through social media platforms
  + Advising on issues related to your expertise, reviewing reports, and sharing resources with ICAR staff members
  + Joining coalition advocacy strategizing calls
  + Participating in ICAR community surveys
  + Members commit to periodically sharing information and resources related to their corporate accountability work with ICAR and its members, either through the listserv, through ICAR shared databases, or to the ICAR team as applicable.
  + Members commit to engaging in respectful discourse with ICAR and its members. Harassment or discrimination will not be tolerated.

**Administrative Requirements for Members:**

* Members must agree to have their organizational name listed on the ICAR website.
* Members must agree to send their organizational logo to be included on the ICAR website.
* Members must designate at least one point of contact within the organization, including the point of contact’s name, title, and email. This point of contact shall, at a minimum, read and, where appropriate, redirect or respond to emails from the ICAR Team and other Members. The point of contact must also designate a new point of contact if they leave the organization or no longer intend to serve as the point of contact.
* Members must submit an annual affirmation of their intention to continue their ICAR membership.

**ICAR’s Commitments to Members:**

* ICAR commits to continuing to harness the collective power of progressive organizations to push governments to create and enforce rules over corporations that promote human rights and reduce inequality.
* ICAR commits to continuing to uphold its mission, vision, and values through its work
* ICAR commits to continuing to provide a community space for strategic collaboration and discussion across the corporate accountability space, including through the ICAR Annual Meeting, events, calls, and the ICAR member listserv
* ICAR commits to continuing to provide opportunities for members to provide input on ICAR membership, advocacy strategies, community priorities, and other initiatives
* ICAR commits to continuing to engage in respectful discourse with its members.

**ICAR Member Application Process**

In order to apply for membership, the applicant must submit the following information through the attached form to [info@icar.ngo](mailto:info@icar.ngo) with Jackie Lewis, [jacqueline@icar.ngo](mailto:jacqueline@icar.ngo) cc’d.

1. The organization’s name, website, year of establishment, and where the organization is based
2. Contact information for two designated point of contacts at the applicant’s organization
3. A description of the organization’s work, mission, and jurisdiction and regions of work
4. A description of why the organization wants to be an ICAR member and how their work relates to corporate accountability
5. An affirmation that the applicant is a non-governmental, not-for-profit organization
6. An affirmation of the ICAR mission, vision, values, and norms of collaboration.
7. An affirmation that the organization agrees to have their name and logo on the ICAR website
8. An affirmation that the organization is not substantially funded by or otherwise aims to advance the interests of corporations
9. The name and email address of one reference from an existing ICAR member or trusted partner. If a reference cannot be provided, ICAR staff may waive the reference requirement after discussion with the ICAR Team.

Upon submission of the application, the information submitted will be subject to an internal vetting process by the ICAR team, including a reference check, and approval by the ICAR Board.

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**ICAR MEMBERSHIP APPLICATION FORM**

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| --- | --- | --- | --- | --- | --- |
| **ORGANIZATION DETAILS** | |  | | | |
| Name of the organization | |  | | | |
| What is the name of the city and country where your organization is based? | |  | | | |
| Organization website | |  | | | |
| Year established | |  | | | |
| Name and email address of primary contact | |  | |  | |
| Name and email address of secondary contact | |  | |  | |
| **ORGANIZATION WORK** | |  | | | |
| In what jurisdiction or geographic region do you primarily conduct your work? | |  | | | |
| Organization’s Mission | |  | | | |
| Summary Description of Organization’s Work | |  | | | |
| **ICAR MEMBERSHIP INTEREST** | |  | | | |
| Why do you want to be an ICAR member? | |  | | | |
| How does your work relate to corporate accountability? | |  | | | |
| How did you hear about ICAR? | |  | | | |
| Name and email of ICAR Member Reference | |  | |  | |
| **MEMBER AFFIRMATIONS (CHECK BOX TO AFFIRM)** | | | | | |
| I affirm that the applicant organization is a non-governmental, not-for-profit organization. | |  | | | |
| I affirm the ICAR Mission, Vision, and Values. | |  | | | |
| I affirm the ICAR norms of collaboration. | |  | | | |
| I affirm that the organization is not substantially funded by or otherwise aims to advance the interests of corporations. | |  | | | |
| I affirm that ICAR may place the applicant organization’s logo on the ICAR website. (If not, please explain) | |  | | | |
| **APPLICANT ORGANIZATION REPRESENTATIVE SIGNATURE** | | | | | |
| Name, Email, and Date |  | |  | |  |

Check this box to affirm you are authorized to apply for ICAR membership on behalf of your organization

1. This means that government entities, law firms, auditing firms, and other businesses are not eligible for ICAR membership. Academic institutions such as clinical programs or research institutes may become ICAR members. Organizations that fund corporate accountability work may also become an ICAR member. [↑](#footnote-ref-1)
2. Here, corporate accountability work is defined broadly. This means that the organization must in some way use law, policy, name and shame campaigns, or other tools to advance the prevention, punishment, or remedying of corporate abuse of people or the planet. This work may be related to, but is not exclusive to, transparency, due diligence, corporate capture, antitrust, tax, labor rights, or climate change. If the focus of the organization is not corporate accountability, but a branch of the organization works on corporate accountability-related issues, the organization is still eligible for membership. [↑](#footnote-ref-2)
3. This means that we encourage member organizations to participate in these activities where participation is not overly burdensome to the organization’s resources (financial, staff capacity, organizational policy etc.). This is not a requirement that members engage in all these types of activities or join every coalition meeting or letter, only that there is a general expectation to participate in these activities where possible. [↑](#footnote-ref-3)
4. Like other activities, participation in the Annual Meeting is highly encouraged, but we understand that travel can be a burden on different organizations. In those cases, we would still encourage virtual participation where possible. For organizations interested in attending in person, but are traveling from a long distance, particularly from the Global South, member organizations may apply for a stipend to subsidize travel costs. [↑](#footnote-ref-4)